

## AAPT Poster Guidelines

- Each poster presenter will be provided with a 4' x 4' poster board area. The board will indicate the poster number in the upper right or left corner. Presenters are responsible for mounting their materials. All posters will be mounted on Saturday, January 18 between 9 AM and 4:00 PM. Posters must be removed on January 19 by 7:00 PM. Posters left up past that time will be discarded.
- **Odd number posters** will be presented on Saturday, January 18 from 5:30 to 6:30 PM and **Even Number posters** will be presented on Sunday, January 19 from 4:00 to 5:00 PM. You are expected to stand by your posters throughout your assigned time.
- All illustrations, charts, etc., to be posted should be prepared in advance as materials for these purposes will not be available at the meeting site. AAPT will provide a reasonable supply of push pins, but we suggest authors provide their own if possible.
- Each poster must include text in a large enough font (~20-point font) to be read easily by attendees from a distance of 4 to 5 feet or more. Lettering on illustrations should be large and legible. Photographs should be a minimum of 5 x 7 inches. The material should be displayed in logical sequence (introduction, development, and conclusion) and each sheet should be numbered. Be sure to include your name (title is not necessary) and school (if applicable).
- The effectiveness of a poster presentation will be enhanced by using techniques such as mounting the sheets on colored construction paper, etc., to improve the graphic impact. Please note, however, that simplicity, ease of reading, etc., are more important than artistic flair. Illustrations should not be mounted on heavy stock, as this could make them difficult to mount on poster boards.
- Avoid overcrowding figures and cramming too many numbers into tables. Legends and titles should accompany all figures, tables, photographs, etc. to allow their immediate identification.
- No commercial activities or any advertising may be displayed on the posters. Non-compliance with this rule will result in the poster being removed.
- Authors may wish to bring extra copies of their data and conclusions. No duplication facilities will be available through AAPT. Authors may also wish to provide sign-up sheets for attendees who may wish additional information, reprints, etc.

**All posters should be put up on Saturday and remain up through Sunday at 7 PM. Odd-numbered posters will be presented on Saturday (5:30 to 6:30 PM) and even-numbered posters presented on Sunday (4:00 to 5:00 PM). Presenters must be present during their assigned presentation time.**