



## Application for the AAPT E. Leonard Jossem International Education Fund

The E. Leonard (Len) Jossem International Education Fund provides grants to individuals in support of international programs dealing with teaching and learning of physics. The fund will be available for two different categories:

- *Collaborations between U.S. and developing countries.* Funding should facilitate interactions and exchanges of ideas between U.S. physics educators and/or students and those in developing countries.
- *International meetings and conferences focused on physics education.* Meetings and conferences should involve direct contact between physics educators and furnish the interactions that stimulate new ideas and lasting collaborations. Students and faculty with limited resources can apply for funding to attend international meetings and conferences.

The Jossem Fund invites applications from physics educators who are AAPT members at any academic stage or rank. The funds can be used for travel or other expenses, e.g., related to a workshop conducted by an AAPT member, to an international conference or for an international member to participate in an AAPT meeting for these purposes. The initiatives could target any population (students, teachers, faculty, etc.). Proposals requesting funds must address the networking aspects of the project since Len Jossem appreciated the importance of communication and collaboration as keys to the success of any project. The Special Projects and Philanthropy Committee will review proposals. Proposals must be received by late spring or early summer to coincide with the deadline established by the Special Projects and Philanthropy Committee for grants.

The proposal must include two components: the cover page (containing the applicant's contact information and proposal overview) and the proposal.

### **Cover Page:**

#### **Contact Information**

- Name:
- Address:
- Phone:
- Fax:
- Email address:

#### **Proposal Overview:**

- Title of Project:
- Category of project (*Collaborations between U.S. and developing countries* or *International meetings and conferences focused on physics education*)
- Amount requested including an itemized budget (airfare, hotel costs, supplies, etc):
- Timeline for the project:

### **Proposal:**

1. **Short description of the collaboration project or conference presentation (max. 500 words)**  
What is the intellectual significance? What are the basic ideas, problems and/or questions being examined or explored? How will the project/presentation initiate, complement, or expand existing international relations?
2. **Goals (max. 100 words)**

What will be accomplished during the trip? How does applicant's previous work relate to what is being proposed?

3. **Competencies (max. 500 words)**

What are the applicant's competencies related to establishing international relationships? If this is a new initiative for the applicant, what are the reasons for working on it? If this isn't a new initiative, how would it expand applicant's previous work?

4. **Follow up Impact (max 100 words)**

What plans does the applicant have to continue the initiative supported by the Jossem Fund and further expand the international collaborations? What is the expected impact?

5. **Most recent C.V.**

6. **A list of five most significant international initiatives that s/he has participated in.**

**Suggested Formatting Guidelines:**

**Margins** - set at 0.5" or greater

**Font** – Arial or similar font

**Font Size** – 11 or larger (A smaller font size may be used for figures, graphs, diagrams, charts, tables, figure legends and footnotes but it must be readily legible.)

**Headers/Footers** – No information should appear in the side margins or in the header. The footer should read [PI LAST NAME, FIRST NAME], Page #. Example: Walker, Laura, Page 1

**Spacing** – The application must be single-spaced

**Page Limits** – Full proposals are not to exceed 1200 words.

**Proposal Deadline:**

Late spring or early summer (same as Special Projects Fund deadline - see <http://aapt.org/Programs/grants/Special-Projects-Fund-and-Awards.cfm>).

**Evaluation Rubric**

Short description of the collaboration project or conference presentation (max. 500 words)	5 points
Goals (max. 100 words)	5 points
Competencies (max. 500 words)	5 points
Follow up Impact (max 100 words)	5 points

**Reimbursement of Funds**

To receive funds from the Jossem Fund, the recipient must send original receipts to AAPT. Travel expenses must comply with the AAPT policies (available upon request).

Questions? Contact the AAPT Executive Office at (301) 209-3311 or [eo@aapt.org](mailto:eo@aapt.org).

Submit completed application to: [eo@aapt.org](mailto:eo@aapt.org)

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